



ORGANISATION:	S-FACTOR ACADEMY
Role Title:	Club Kit & Merchandising Coordinator
Responsible to:	Club Executive Committee
Role Description:	<p><u>Club Kit & Merchandise Coordinator:</u></p> <ul style="list-style-type: none">• Arrange and buy all kit and equipment for the club;• Assist with online purchasing – liaise with online kit supplier;• Discuss kit needs with athletes and coaches (including kit for new joiners);• Increase range of branded merchandise;• Maintain lists of what's in stock;• Oversee and maintain stock for merchandise for loyalty reward scheme;• Liaise with the club treasurer;• Arrange mark up on items with the treasurer;• Negotiate discounts with local shops and suppliers for club members.
Skills/Qualifications/Experience:	As per role description