



S-FACTOR ACADEMY - PUNCTUALITY POLICY

WRIST BANDS

Ladywell Arena is a community multi-sports facility and as such S-Factor does not have exclusive use of the facilities during our training sessions, there are other users. Therefore, for identification and monitoring purposes, we issue wrist bands to athletes for each session. Athletes should collect a wrist band from reception when signing in ahead of each session. Please ensure that you arrive in good time to allow for registration, payment and issuance of the wrist band. **Athletes will be unable to join any training sessions without a wrist band.**

PUNCTUALITY

S-Factor Academy prides itself on cultivating focused, talented and disciplined athletes. Punctuality is a core aspect of this. As a reminder, our training session times are:

Mondays 6pm – 8pm

Seniors

Wednesdays 6pm – 7.30pm

Juniors

Seniors

Saturdays 10am – midday

Juniors

Seniors

11am - midday

Disability

LATE ARRIVALS

All athletes are required to arrive in good time before their sessions (at least 10 mins) so that they are relaxed and prepared for warm up.

Any athlete (or athlete's parent) that is aware they will be late should contact reception at least two hours in advance (07789 364 622). Reception will pass this information on to the relevant coach and where feasible, the relevant coach will ensure that the late athlete is able to warm up separately and integrate them into the session as appropriate. Athletes will not be permitted entry if they arrive later than 10 mins after the beginning of their session. Where athletes have not been chaperoned, their parents will be notified that they have been sent home.

LATE COLLECTIONS

Young athletes/children who are usually collected should be collected promptly at the end of each training session. It should be highlighted that **all S-Factor staff are volunteers** who freely give of their time without payment – **please respect their time**. It is unfair on our coaches and reception staff who are forced to remain trackside with children whose parents are late. We are required to vacate the track after our allocated timeslots and on the majority of occasions this is followed by football teams who require the area for warm up/training/matches.

Parents/carers who are due to collect athletes will incur a fine of £5 if they are more than 10 minutes late, this will increase by £5 for every additional 5 mins – up to a maximum of half an hour. If we are unable to contact the parent/carer of any child who has been left uncollected for more than half an hour we will transfer the care of the child/young athlete to the local police.

We regret that any young athlete/child whose parent has incurred a fine on three separate occasions will be unable to continue training at S-Factor. Please note that wrist bands will not be issued to any athletes where training fees or fines remain outstanding.

For any organisation to operate effectively it is important that all members respect and abide by the rules of the establishment. For our young athletes, we enforce these rules to help them to develop valuable life skills such as discipline and respect for rules and deadlines and it helps them to prepare for work experience, further or higher education, and ultimately employment.